



Adda Clevenger School

Adda Clevenger School
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Position Title: Fourth Grade Lead Teacher

Adda Clevenger School is an independent TK-8 school offering an accelerated academic curriculum plus a fully integrated performing arts program for San Francisco Bay Area school children. Our educational program is inspired by the child-centric experientialist philosophy of John Dewey. Our school day consists of a dual curriculum of arts and academics, and students from as early as TK move through subject matter with different teachers on a period rotation throughout the day.

Fourth Grade Teacher Essential Duties and Responsibilities:

- Teach core subjects to students in grade 4.
- Develop and maintain respective grade curriculum for Math, Language Arts, Social Studies, Science and Civility, and other subject matter as needed.
- Plan and prepare a program of study to include course materials such as syllabi, homework assignments and handouts, employing a variety of instructional techniques and instructional media that meets the individual needs, interests, and abilities of the students.
- Collaborate with other teachers to address special needs of individual students; actively enlist the support of colleagues to provide additional perspective on challenges facing individual students.
- Provide substitute support for other teachers as requested.
- Assume responsibility for specified duties which include lunch and playground duty and dismissal and arrival duties.
- Attend various school functions throughout the year including performing arts programs, field trips, parent-teacher nights, and evening events.

Qualifications:

Personal qualifications

- Strong instructional skills and classroom management
- Excellent communication skills
- Highly organized
- Holds self to a high standard of professionalism in conversations with students and fellow staff, appearance and overall demeanor

Professional qualifications

- Bachelor's degree from a competitive college or university
- Demonstrated knowledge of subject areas to be taught
- 2+ years' head teaching experience in one or more of the primary grades
- Valid California credential or equivalent from out of state